

POSITION ANNOUNCEMENT STUDENT ATTACHMENT – MARKET SUPERVISION

The Capital Markets Authority is a statutory agency charged with the responsibility of regulating and developing an efficient capital market in Kenya. The Authority invites applications for the following position:

STUDENT ATTACHMENT – MARKET SUPERVISION – 1 POSITION **Attachment Period: 3 months (non-renewable)**

Reporting to the Senior Manager Market Supervision, the selected candidate will be responsible for;

1. Compiling and updating databases in the department for ease of access and speedy data retrieval;
2. Collection of market news in reference to the licensed entities and listed companies;
3. Administration support in the department including preparation of letters and dispatching;
4. Providing logistical support for department's events including trainings and workshops; and
5. Undertaking other assignments as assigned from time to time

Minimum Requirements

A continuing student pursuing a bachelor's degree or diploma in Business, Economics, Finance, Commerce, or a related field.

Key skills, Knowledge & Competencies

- a) Integrity and honesty
- b) Communication and interpersonal skills
- c) Professionalism
- d) Team Player
- e) Ability to multi-task
- f) Self-management and attention to details



Please [Click Here](#) and apply. Applications should be received on or before **November 14, 2024**.

Note: Please provide complete and accurate information pertaining to the instructions provided in the e-recruitment portal. Only shortlisted candidates will be contacted for interviews. Canvassing will automatically lead to disqualification.

“Capital Markets Authority is an Equal Opportunity Employer. Persons living with disabilities are encouraged to apply”.

THE CAPITAL MARKETS AUTHORITY DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS.